**Grant Application Form**

Before completing this form please read our guidelines on the website, and if you have any queries you are welcome to contact Dwynwen Stepien, chair.erf@gmail.com

|  |  |  |
| --- | --- | --- |
| 1 | Name of Organisation |  |
|  | Address |  |
|  | Contact Name |  |
|  | TelephoneNo |  |
|  | Email address |  |
|  | Website |  |
|  | Charity registration Number |  |

|  |  |
| --- | --- |
| 2 | Please tell us about your organisation, and its work. Please tell us the number of beneficiaries, and where they live. |

|  |  |
| --- | --- |
| 3 | Your Project |
|  | 3a. Title |
|  | 3b. The need that it is addressing, and the numbers of beneficiaries. |
|  | 3c.Details of the project |
|  | 3d. The equipment or staffing you require for this project |
|  | 3e. What you hope to achieve, and your plans for monitoring and evaluating the project. |

|  |  |  |
| --- | --- | --- |
| 4 | Costings |  |
|  | What is the full cost of this proposal? |  |
|  | How much are you requesting from the Forum? |  |
|  | If this is not the full cost where will the balance come from? |  |

|  |  |  |
| --- | --- | --- |
| 5 | Please provide details of your budget for this application |  |
|  | Headings | Amount |
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|  |  |  |
|  |  |  |
| Total |  |  |

|  |  |  |
| --- | --- | --- |
| 6 | Timetable |  |
|  | Start Date |  |
|  | End or review date |  |

|  |  |
| --- | --- |
| 7 | Any other information or supporting documentation |
|  |  |

DECLARATION

To the best of my knowledge all the information I have provided on this application is correct.

 I undertake to inform the ERF should there be any major changes during the course of the project. I also undertake to provide a report at the end of the project on how the grant was spent, and how its impact was evaluated.

Signature Job Title Date